

# CONFERENCE SPEAKER AGREEMENT

Location: \_\_\_\_\_ Date: \_\_\_\_\_

## Speaker Information:

Full Name: \_\_\_\_\_

Affiliation/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

## Conference Information:

Conference Name: \_\_\_\_\_

Conference Location: \_\_\_\_\_

Presentation Title: \_\_\_\_\_

Presentation Date and Time: \_\_\_\_\_

## Compensation and Payment Terms:

Speaker Fee: \_\_\_\_\_ USD

Payment Method: \_\_\_\_\_

## Travel and Accommodation:

Will conference cover travel expenses? \_\_\_\_\_

Accommodation Arrangements: \_\_\_\_\_

## Speaker Obligations:

Speaker agrees to prepare and deliver the presentation as described above, arrive on time for scheduled sessions, participate in Q&A and panel discussions as requested, and comply with all Conference policies and procedures.

## Intellectual Property and Recording:

Speaker grants the Conference the right to record, broadcast, and distribute the presentation in all media, worldwide, in perpetuity. Speaker represents that the presentation content does not infringe any third party intellectual property rights and agrees to indemnify the Conference against any claims related thereto.

## Cancellation and Termination:

Either party may terminate this Agreement upon written notice. If Speaker cancels less than \_\_\_\_ days prior to the presentation date, Speaker may forfeit any fees due. The Conference may cancel or reschedule sessions as necessary and will notify Speaker promptly.

## Confidentiality:

The parties agree to maintain the confidentiality of any proprietary or confidential information disclosed during the term

of this Agreement and not to disclose such information to third parties except as required by law.

**Indemnification and Liability:**

Speaker agrees to indemnify and hold harmless the Conference, its agents, and employees from any claims, damages, or liabilities arising out of Speaker's presentation, including any injuries or losses sustained by attendees.

**Governing Law and Venue:**

This Agreement shall be governed by and construed in accordance with the laws of the State of \_\_\_\_\_, without regard to its conflict of law principles. The parties consent to exclusive jurisdiction and venue in the state and federal courts located in \_\_\_\_\_ County, \_\_\_\_\_.

**Entire Agreement; Amendments:**

This Agreement constitutes the entire understanding between the parties concerning the subject matter hereof and supersedes all prior negotiations and agreements. Amendments must be in writing and signed by both parties.

**Severability:**

If any provision is held invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**Signature and Counterparts:**

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together constitute one and the same instrument.

**SPEAKER'S SIGNATURE**

**CONFERENCE REPRESENTATIVE SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

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